

SECRET

A/OL

AEO *[initials]*
 EO *[initials]*
 DD/L *[initials]*
 D/L *[initials]*
[Signature]



DDA 84-0046/26

13 July 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 13 July 1984

1. Progress report on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

a. Another in a series of contingency communications exercises
simulating the loss of a transmitter site was conducted
9 - 12 July. These exercises are designed to verify the capabilities of the OC
network and its personnel to meet a variety of contingency situations.

d. The DDI has approved the reprogramming of approximately
\$5.2 million of CIA SAFE funds for hardware procurement. Action is being taken
to commit these funds.

e. The Agency has obligated, since May 1982, approximately \$32 million
for the procurement of Wang TEMPEST approved word processors and related office
automated equipment.

SECRET

25X1

i. Quality of Life:

(1) Rewallpapering of the first floor elevator cores commenced on 9 July. Each of the four areas will have the former paper, which was white, replaced with a color tint to emphasize the different painted accents of each area. Work is expected to be finished by the middle of next year.

(2) The Printing and Photography Division, OL, has printed replacement sections for the damaged map of Paris in the 1B elevator core. GSA will replace the sections of the map in approximately three weeks.

j. Over 700 people visited the Agency's booth at the NAACP annual convention at Kansas City, Missouri. PHS packets were given to 35 potential applicants and resumes were solicited from another 45. At the League of United Latin American Citizens convention in El Paso, Texas, PHS packets were given to 25 potential applicants. We will follow up on promising candidates.

25X1
25X1
25X1

k. [] Graduate Fellows entered on duty for the summer including [] who are assigned to the DI. Last year the Graduate Fellows Program had [] student participants.

l. OP continues to monitor activity on domestic relocation on the Hill and at GSA, OMB, and OPM. As of Tuesday, 10 July, there was still no clear indication of when GSA will issue policy guidance on the use of domestic relocation firms or the tax reimbursement provisions of the Warner-Wolf Bill. We will continue to report information as it becomes available to us, but at this time there is little progress being made by Congress and GSA who have responsibility for action.

25X1




n. All the Agency Deputy Directors are scheduled to address the July 1984 CT Development Course. This is the first time in the three-year history of the course that all Deputy Directors have participated.

25X1



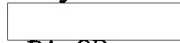
Harry E. Fitzwater

25X1

EO/DDA  cn (13 Jul 84)

Distribution:

Original - Addressee

- 1 - DDCI
- 1 - EXDIR
- 1 - DDA Subject
- 1 - OLL 
- 1 - Each DA OD
- 1 - SSA/DDA
- 1 - C/CMS/DDA
- 1 - SS/DDA
- 1 - MS/DDA
- 1 - EEO/DDA
- 1 - HEF Chrono
- 1 - EO/DDA Subject

25X1

SECRET